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| Company Name | Instructor | Date |
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Recommended Personal Protective Equipment

Safety Glasses, Hearing Protection, Gloves, and Above the Ankle Lace-up Work Boots.

| | Sequence of Basic Job Steps & Potential Hazards | Pictures | Recommended Action or Procedure |
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| <input type="checkbox"/> | Examine the work area and equipment before working. | | <ul style="list-style-type: none"> Identify areas that may cause a potential rollover such as slopes, ravines, gullies, trenches, soft soil, etc. Know where these areas are and use caution when working near them. It may be necessary to use a spotter to assist. Locate all ponds, rivers, creeks, retention ponds, pools, and any other locations where water accumulates. Know where these areas are and use caution when working near them. It may be necessary to use a spotter to assist. Conduct an inspection on the equipment in accordance with the owner's manual prior to use. Clear the area of any unauthorized personnel. Keep the cab free of mud, snow, ice or other debris. |
| <input type="checkbox"/> | Fuel equipment. Fires, Splashing gas in eyes, or adding wrong fuel mixture. | | <ul style="list-style-type: none"> DO NOT SMOKE or have an open flame while fueling. Let equipment cool down before fueling. Remove cap carefully. Wear safety glasses when fueling. Ensure that you are using the correct fuel. |
| <input type="checkbox"/> | Entering the equipment and starting it up. Slip or Falls, Strains. | | <ul style="list-style-type: none"> Enter only when the bucket or attachment is fully on the ground. Always face the seat and use a three point contact (two hands, one foot or one hand and two feet). Make sure that the walking surface is clear of debris. Never use the controls for steps or handholds. Put on your seatbelt and always start the equipment from the seated position. Follow owner's manual on choke and throttle positions. Do not exit the equipment with the engine running. |
| <input type="checkbox"/> | Use equipment to move material. Roll-overs, Flying Debris, High noise levels, Vehicle Traffic, Running over people, Crushing. | | <ul style="list-style-type: none"> Always read and understand the operator's manual before using the piece of equipment. Operate the equipment from the seated position, never move controls from outside. Stay seated when operating the loader controls. Work with the seat belt fastened and the restraint bar in place. Keep your arms, legs, and head inside the cab while operating the equipment. When possible, plan to load, unload, and turn on level ground. Never exceed the manufacturer's recommended load capacity for the equipment. For maximum stability, travel and turn with the bucket in the lowest position possible. Do not operate across slopes. Only travel straight up and down with the heaviest part of the equipment facing up hill. Always face the direction of travel. Keep bystanders away from the work area. NEVER modify or bypass safety devices. NEVER permit riders on the equipment. Stop operations when pedestrians are within 25 feet. Equipment with modified or malfunctioning safety systems should be taken out of service until repaired or replaced. Use a spotter when operating near hazardous areas such as trenches, slopes, ravines, gullies, pools, rivers, creeks, etc. Never remove a roll-over protection or side screens. |

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| | | <ul style="list-style-type: none"> • Always make sure that attachment locking devices are in place. • Adjust speed to suit working conditions and terrain. Avoid sudden stops, starts, or turns. • Never lift, swing, or otherwise move a load over anyone. • Take care when handling loose materials, such as rocks. Lifting the arms too high and rolling the bucket back too far could cause the objects to fall into the cab. • Avoid dumping over fence posts or similar obstructions that could enter the cab if the equipment were to tip forward. • Take care when backfilling. The trench wall could collapse under the equipment's weight. • Never undercut a high embankment. The earth could give way and bury the loader. |
| <input type="checkbox"/> | <p>Exiting the equipment. Slip or Falls, Strains.</p> | <ul style="list-style-type: none"> • Park the equipment in a safe spot. • Lower the bucket or attachment flat to the ground. • Set the parking brake. Turn off the engine and remove the key. • Do not jump from the equipment. Use the three point contact rule (two hands, one foot or one hand and two feet). |
| <input type="checkbox"/> | <p>Servicing the equipment. Crushing, lacerations, amputations, burns.</p> | <ul style="list-style-type: none"> • Before servicing the equipment you must first set the parking brake, lower the attachments flat on the ground, turn the engine off and remove the key. • If the machine cannot be serviced with the attachment on the ground, use the lift arm supports recommended or provided by the manufacturer. If the machine is not equipped with lift arm supports, contact the equipment dealer or manufacturer's representative for help in selecting proper supports. • Use caution because engine or other areas might be hot. |

| Employee's Name | Employee's Signature | Employee's Name | Employee's Signature |
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